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GRADUATE SCHOOL

EDUCATION FOR A
STRONGER NATION

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CURRENT SERIAL RECORDS

Newsletter

September 4, 1963

1962-63 ANNUAL REPORT

Review of School Year 1962-63

Faculty, committee members, staff, and students, surveying the accomplishments of the Graduate School during the last 12 months, can unite in sharing the responsibility for one of the most successful years in our history. Total registration reached an estimated 12,600.

Course registrations in the Resident Evening Program exceeded 10,000 for the first time in any school year, totaling 10,880, a gain of 1,173 over a year earlier.

Large and responsive audiences attended our Public Lectures, which were given by leading authorities, in our Critical Issues and Decisions Program, Series II.

The Special Day Program continued to help Government agencies meeting training needs. In addition to the regular program, we set up 22 courses, seminars, institutes, and workshops individually planned for the training needs of specific agencies.

The International Program, completing its first year as an independent entity, conducted nine courses in cooperation with the Agency for International Development.

New and revised courses in the Correspondence Program were written to strengthen the services of this department.

A long-range study of the Graduate School was completed, and steps were taken to implement its recommendations.

Information was collected for a history of the Graduate School, a project approved by the General Administration Board.

Organization and Staff

The General Administration Board underwent two changes in personnel during 1962-63. New members of the Board, appointed by Secretary Orville L. Freeman, were Francis Keppel, U. S. Commissioner of Education, and Ronald R. Renne, Assistant Secretary of Agriculture.

Retiring members are R. B. Tootell, Governor of the Farm Credit Administration, and Frank J. Welch, former Assistant Secretary of Agriculture.

The General Administration Board adopted a new policy regarding tenure and rotation of Board members. Under the new policy, General Administration Board members are appointed for five year terms. Two new Board members will be appointed shortly to replace Mr. Henderson and Dr. Shaw.

The Graduate School Council, which is composed of the Chairmen of Departments and the Director of the School, had one change. Dr. Harry C. Trelogan, Administrator of the USDA Statistical Reporting Service, succeeded Henry G. Herrell, Deputy Administrator for Management, AMS, whose term of office as chairman of the Special Program expired.

With the rapid growth of the Evening Program and the anticipated development of the Correspondence Program, it was found necessary to add a new member to our staff. Mrs. Helen Kempfer was appointed to head the Correspondence Program.

New Courses in Evening Program

In addition to our usual offerings in the Evening Program, many pioneering courses were given, including basic concepts of data processing, economics of merger and antitrust; comparative administrative institutions, a seminar that examined the political and social environment of administration in emerging countries; econometrics; and radar systems engineering.

Other interesting and unusual programs were offered in natural history field studies --including conservation--in cooperation with the Audubon Naturalist Society of the Central Atlantic States, Inc.; in meteorology in cooperation with the U. S. Weather Bureau; in oceanography in cooperation with the U. S. Naval Oceanographic Office; and a group of courses mainly in mathematics and automatic data processing for the Federal Aviation Agency in Atlantic City, New Jersey.

The Special (day) Program

Enrollment totaled 1,138 in the 64 courses offered in the Special Program during 1962-63. Reading improvement courses continued to be offered at the Department of Agriculture and special sections were scheduled for Food and Drug, General Services Administration, Interior, and Internal Revenue Service.

In response to requests from agencies, Technical Writing was given at the Food and Drug Administration, the Bureau of Labor Statistics, the Federal Aviation Agency, the U. S. Weather Bureau, the U. S. Information Agency, the Voice of America, the Office of the Solicitor of the Department of Labor, and the Atomic Energy Commission.

A nine-day Management Development workshop was conducted for Federal field officials at California Polytechnic Institute at San Dimas, California.

A new six-credit course in power systems engineering was developed and offered for officials of the Rural Electrification Administration.

International Program

The International Program was separated from the Special Program Department and placed under the direction of O.F. Peterson early in 1963. During 1962-63, courses in Public Administration were conducted for 124 officials representing 17 foreign governments.

The Correspondence Program

Course sequences that interest the following groups were developed for the Correspondence Program: Scientists and research workers; accountants and managers of REA borrowers' cooperatives; meteorologists; and hydrologists. In all, the Correspondence Program offers 25 courses. Statistics of Biological Assay was revised into a one-credit course, and other courses were being revised for fall enrollment. There were 630 new enrollees during the year.

Public Lecture Series

Our Critical Issues and Decisions Program, Series II, included public lectures by Stephen K. Bailey, Donald N. Michael, Harold Taylor, Henry Steele Commager, Peter H. Odegard, William M. Birenbaum, and Wendell Johnson. The Graduate School Press published the series in a volume entitled, Challenges of the Sixties, edited by Harold F. Breimyer.

Graduate School Press

To promote Challenges of the Sixties, the Graduate School Press issued a new publications catalog. It was mailed to 13,000 teachers of social and political sciences in American universities. During the past year, we booked our film series, "Promise of the Life Sciences", to 93 persons and organizations. The Graduate School Bookstore nearly tripled its gross sales during the past five years.

Academic Excellence

Steps were taken during 1962-63 to implement several recommendations of the Committee on Academic Excellence. This committee, formerly known as the Instructional Improvement Committee, was reconstituted during the year.

Approximately 400 attended our Annual Dinner for faculty, committee members and staff at the National Press Club. The speaker was August Heckscher, Special White House Consultant on the Arts and Director of the Twentieth Century Fund.



John B. Holden
Director

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Surveying and Mapping

Nathan Resnick

Statistics

Ward D. Jones
Eunice M. Knapp

ANNUAL DINNER MEETING
Wednesday, September 4, 1963
National Press Club

Master of Ceremonies	Joseph M. Robertson, Chairman General Administration Board
Invocation	The Reverend Theodosie Scala
Quartetto in F Major	A. Scarlatti (1659-1725)
Andante	
Allegro	
Grave	
Allegro	
Quartett in G Major	G. P. Telemann (1681-1767)
Allegro	
Grave	
Allegro	
Dinner	
Presentation of 20-Year-Service Awards to Faculty	John B. Holden, Director Graduate School
Charles L. Grant	Charles N. Mason
Thomas J. Hickey	Elbridge C. Purdy
Ralph F. Koebel	John H. Thurston
Presentation of Certified Statements of Accomplishment	Constance G. Coblenz, Registrar Graduate School
"The Place of Science in Modern Education"	Jerome B. Wiesner, Special Assistant to the President, The White House
Annual Dinner Committee	Foggy Bottom Chamber Music Group
Alfred D. Stefferud, Chairman	
Earl F. Clark	Joel Wheeler, Recorder
Anthony F. Czajkowski	Bernard Mason, Violin
Anthony T. Diamond	David Edminster, Violin
Jerome N. Eller	Charlotte Eisler, Harpsichord